# **NOTICE TO SURVEYORS T2/2004**

# DEPICTION OF INTERESTS AND NOTIFICATIONS ON PLANS

This notice is intended to provide surveyors with direction on how certain interests and notifications are to be depicted on deposited, strata and survey-strata plans. The topics covered below are matters where clarification seems necessary or, in some cases, where new requirements have been introduced.

- 1. Terminology for Amending Easements
- 2. Content and Structure of the Interests and Notifications Schedule
- 3. Un-dimensioned Memorials and Notifications
- 4. Multiple 27A Easements
- 5. Burdened and Benefited Land within Strata/Survey-Strata Schemes
- 6. Mineral Reservations on Strata/Survey-Strata Plans
- 7. Private Rights of Way and Implied Rights
- 8. Bringing Forward Unregistered Easements

# Terminology for Amending Easements

The following terminology applies to the modification or removal of easements. This terminology should be reflected on plans where applicable and within any supporting "Letters of Intent".

- Easements created under section 27A of the *Town Planning* and *Development Act 1928* require an application to "Extinguish" or "Vary" under section 27A(4).
- Easements created under section 136C of the *Transfer of Land Act 1893* require an application to "Discharge" or "Modify" under section 136J.
- **Easements created by document** require an application to "Surrender" or "Partially Surrender".

#### Content and Structure of the Interests and Notifications Schedule

To provide better clarity and assist in the processing of plans, surveyors are to structure the schedule for interests and notifications in the following manner.

#### Existing Interests being brought forward (ie. Shown above "the line")

It is only necessary to bring forward Section 167A interests and interests that have a spatial nature over part of a new lot and it is preferred that these be listed in chronological (ie. registration) order as set out in items 14.10 and 14.20 of the *Survey and Plan Practice Manual 2003 (version 3.1)* and item 10.150 of the *Strata Titles Manual 2001 (edition 2.0)*. The interests currently excluded from this requirement are mortgages, leases, licenses, profits a prendre and caveats.

Existing interests that affect whole parcels should not be shown within the schedule as these are automatically carried forward within SmartRegister.

Memorials and notifications must not be shown above the line unless there is a spatial component that needs to be depicted.

Mineral reservations must not be shown above the line on deposited plans unless there is a spatial component that needs to be depicted. Refer to item 6 herein for the strata/survey-strata plan requirements.

#### New Interests and Notifications being depicted (ie. Shown below "the line")

These should be listed using the following order of priority:

- 1. Easements created on the plan under Section 27A of the *Town Planning and Development Act* 1928.
- 2. Easements created on the plan under Part IVA of the *Transfer of Land Act 1893* and/or Section 5D of the *Strata Titles Act 1985*.
- 3. Covenants created on the plan under Part IVA of the Transfer of Land Act 1893,
- 4. New Easements to be created by document as part of the subdivision where the plan depicts the spatial extent of the easements,
- 5. Other new Covenants to be created by document as part of the subdivision where the plan depicts the spatial extent of the covenants,
- 6. Other interests (excluding automatic memorials) to be created by document as part of the subdivision. Mortgages, leases, licenses, profits a prendre and caveats are not to be included in the schedule,

# (Insert a dotted line here to separate the new interests from the new vestings and notifications)

- 7. Lots to be vested in the Crown under Section 20A of the *Town Planning and Development Act* 1928.
- 8. Notifications under Section 70A of the Transfer of Land Act 1893,
- 9. Notifications under Section 12A of the Town Planning and Development Act 1928,
- 10. Automatic Memorials under Section 67B of the Water Agencies (Powers) Act 1984 or Section 62D of the Water Boards Act 1904,

On a plan where there are a large number of interests and notifications to be listed and it is necessary to use more than one schedule, headings should be added to the schedules to clarify whether the items listed are existing or new. The accompanying sheet from plan (DP 36344) is an example of this situation.

#### Un-dimensioned Memorials and Notifications

Where possible, surveyors should attempt to avoid situations where memorials and notifications of a spatial nature are depicted on plans without dimensions. In situations where it is not possible to provide dimensions for memorials and notifications that affect a portion of a lot (eg. conservation areas) the document needs to contain a sketch of the likely affected area. The memorial or notification needs to be listed in the "Interest and Notification Schedule" on the plan with the notation "As to Portion Only – Refer document" placed in the "Comments" field of the schedule. The accompanying plan (DP26402) is an example of this situation.

When bringing forward un-dimensioned memorials and notifications that are near or over new boundaries, surveyors should consider the intent of the document and use the best evidence available to ensure that intent is maintained. This may require ground proofing or the use of aerial photography to identify the area and location of the land the subject of the document creating the memorial or notification.

As a general rule, the Department of Land Information will not accept for registration any easement or restrictive covenant affecting part of a lot unless it is accurately defined by dimensions.

# 4. Multiple 27A Easements

To further clarify item 14 within Notice to Surveyors T7/2002, where two or more existing and/or new Section 27A easements need to refer to the same regulation number an additional capital letter should be added to the label outside the circle surrounding the regulation number. It is intended that this requirement applies in situations where:

There are new and/or existing easements with the same regulation number that need to be distinguished individually on a new plan. The need to make this distinction would normally only be necessary where the multiple easements affect a single lot.

The accompanying plan (DP37269) is an example of a situation where there was a need for the easements to be labelled separately.

## Burdened and Benefited Land within Strata/Survey-Strata Schemes

It is now a requirement for surveyors to show within the Interests and Notifications Schedule on strata and survey-strata plans the respective individual lots and/or Common Property within a scheme affected by any interest or notification being brought forward or created. Surveyors must no longer refer to the parent parcel as being the land burdened or benefited. Where the whole of the parcel is subject to a benefit or burden the term "All lots and CP" can be used.

### 6. Mineral Reservations on Strata/Survey-Strata Plans

SmartRegister titles for strata and survey-strata lots do not make reference to any mineral reservations that may affect such lots. Surveyors are now required to show on strata and survey-strata plans (within the Interests and Notifications Schedule) all the lots affected by a mineral reservation irrespective of whether the mineral reservation affects the whole or only part of the parent parcel. Where a portion of the land in a parent parcel is affected by a mineral reservation the strata/survey-strata plan must depict the subject portion (without dimensions) and the schedule must indicate the lots affected.

# 7. Private Rights of Way and Implied Rights

Surveyors must only bring forward, within the Interests and Notifications Schedule, those private rights of way that are labelled "ROW" and coloured brown on the original subdivision plan that created them being the subject of Section 167A of the *Transfer of Land Act 1893*.

Where land is coloured brown on the original subdivision plan but **not labelled** "**ROW**" it must be labelled exactly as it was shown on the original plan together with the comment "coloured brown on plan/dia .......". Under no circumstances should any possible implied rights arising from these situations be brought forward and included within the schedule of interests and notifications. Where there is a spatial element arising from the appurtenance of one of these portions of land, a note should be included within the graphic area of the plan describing the appurtenant land. The accompanying plan (DP35177) is an example of this situation.

## 8. Bringing Forward Unregistered Easements

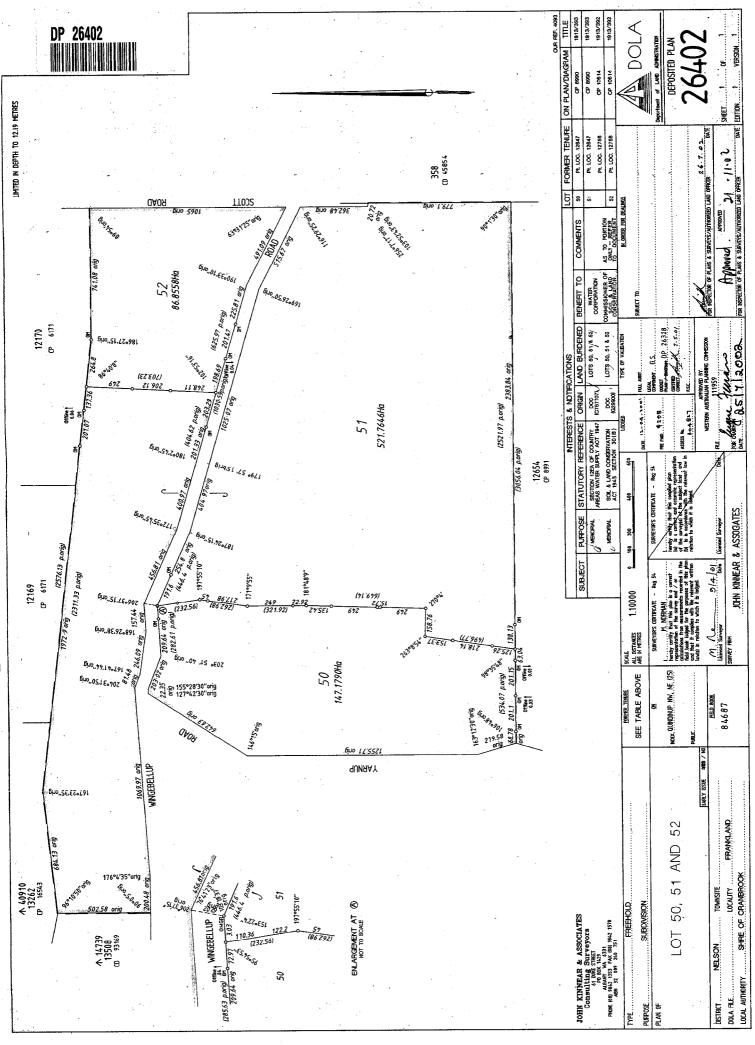
Except as outlined below, surveyors are required to bring forward onto new plans any unregistered interests that can be identified from "Easement Only" plans lodged with the Department of Land Information. The new plans will be placed "In Order for Dealings" subject to the registration of the particular interest.

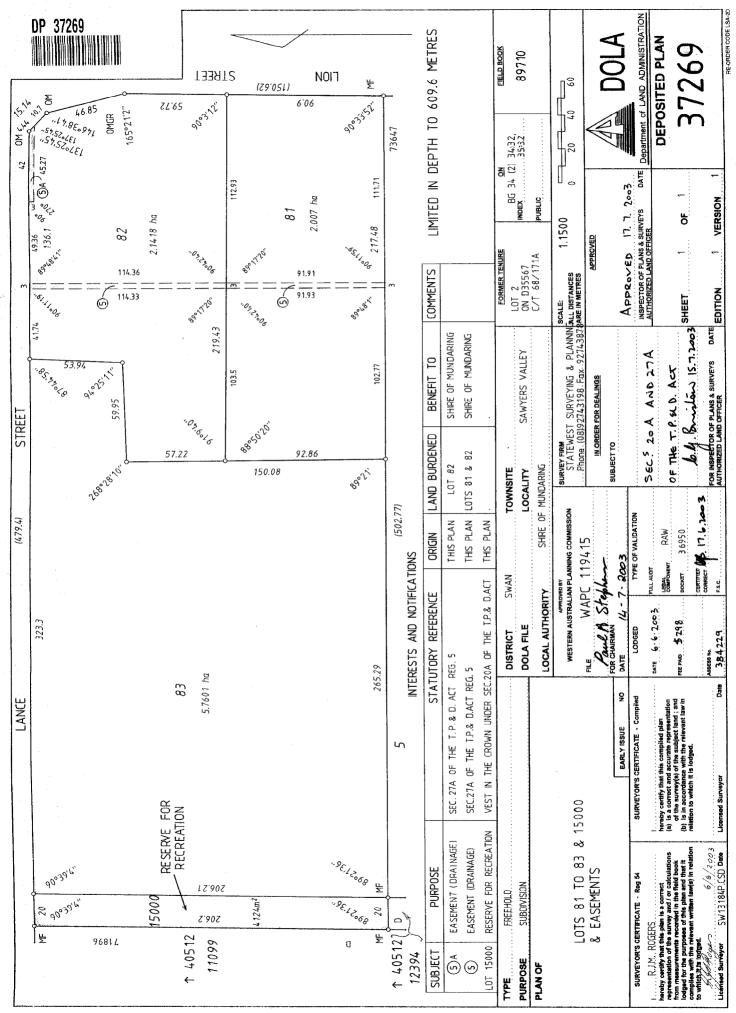
This requirement does not apply in situations where there is no intention for the interest on the "Easement Only" plan to be registered. In this case, a request to have the "Easement Only" plan cancelled must be made using a "Letter of Intent".

BRUCE ROBERTS REGISTRAR OF TITLES

23 January 2004

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