

Request to Accept Paper Lodgement



This form is applicable to the following documents and combination of documents only:

- Transfer
- Mortgage
- Discharge of mortgage
- Caveat
- Withdrawal of caveat

To: Registrar of Titles

Please accept this paper lodgement case related to _____ (Volume/ Folio)
because the transaction cannot be lodged using an Electronic Lodgment Network Operator (ELNO) for the
reason(s) indicated below.

If the reason for lodgement in paper is NOT shown below, please contact dealings@landgate.wa.gov.au for
acceptance prior to lodgement.

The document affects a folio of the Register that has failed validation in an electronic
workspace (e.g. original title is a manual title).

A document has been signed on paper prior to 1 December 2018, or prior to the date
that the transaction type was eligible to be lodged electronically.

Withdrawal of caveat or discharge of mortgage is not withdrawing/discharging the
whole of the registered interest on that certificate of title.

Transfer or mortgage is not transferring/mortgaging the whole of the land in that
certificate of title.

In a case containing a transfer, it is contractually linked with an ineligible dealing.

A party in one or more documents is not represented by an industry
professional (e.g. self-represented party).

A document affects more than 20 folios of the Register.

A transfer is of a type currently unavailable in an ELNO, see 'Document eligibility' in:
• [ELE-01 Electronic Conveyancing](#)

The duty transaction type for a transfer is ineligible for electronic conveyancing as
per the RevenueWA website. (e.g. not preceded by an agreement, such as a contract
for sale or deed).

The ELN has not been available for more than one business day.

There are multiple caveators or mortgagees named in a withdrawal of caveat, caveat,
discharge of mortgage or mortgage and they are not represented by the same
Subscriber.

A re-finance transaction which must settle simultaneously with a property from
another state or territory where the ELN is unavailable or not yet used.

Bank Guarantee could not be exchanged before transaction lodgement for a refinance
transaction and/or transfer transaction.

Includes non-land securities which cannot be traded electronically.

Mortgage document does not affect all registered proprietors.

**The above is true and correct to the best of my
knowledge and I confirm that I hold evidence to
support the request which can be produced on
request from the Registrar of Titles.**

Yours truly, Signature

Requesting Party Name

Requesting Party Company

/ / 20

Date (DD/MM/YEAR)