



Valuation Services Client Portal

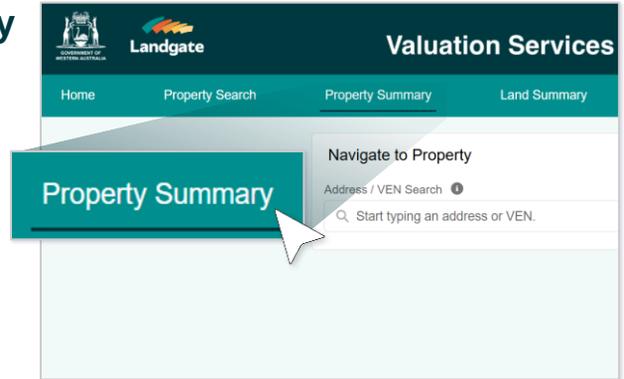
Property Summary (AqWest – Bunbury Water Board)

What is covered in this quick reference guide?

- **Searching for a Property Summary** Page 2
- **Property Summary Information** Page 2
- **Land Summary Information** Page 4

Searching for a Property Summary

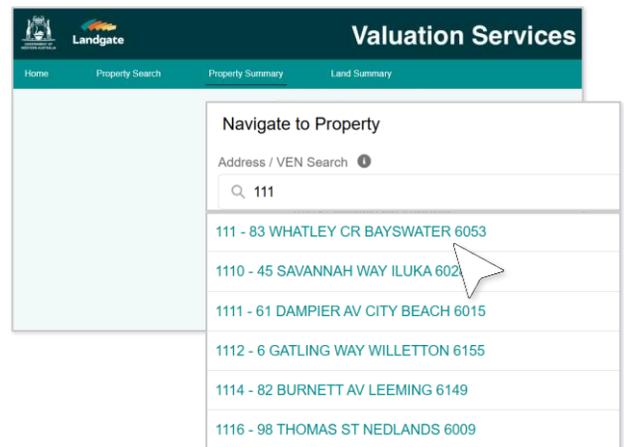
1 Navigate to the **Property Summary page** by clicking on the **Property Summary tab**.



2 Enter the **Address** or **VEN** for the property you want to view using the **Address / VEN Search field**. Select a **property** from the list.

Note: Only **active VENs** will be returned.

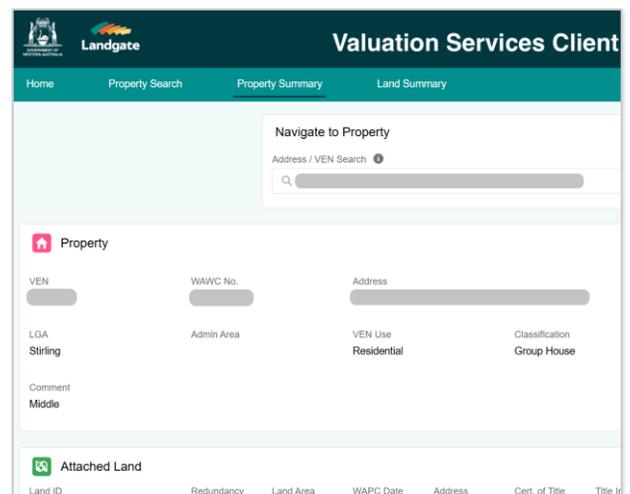
You can search for a property summary using **more fields** through the **Property Search page**. For more information on how to do so, refer to the **Property Search QRG and video**.

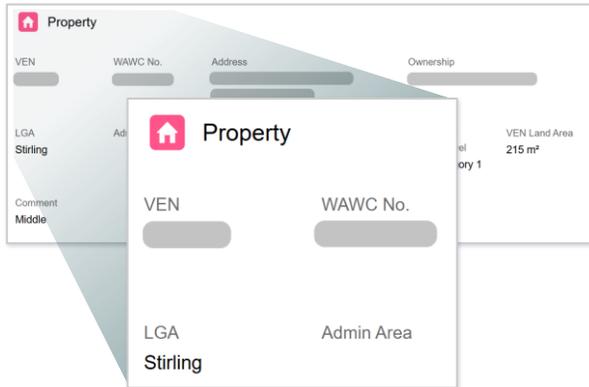


Property Summary Information

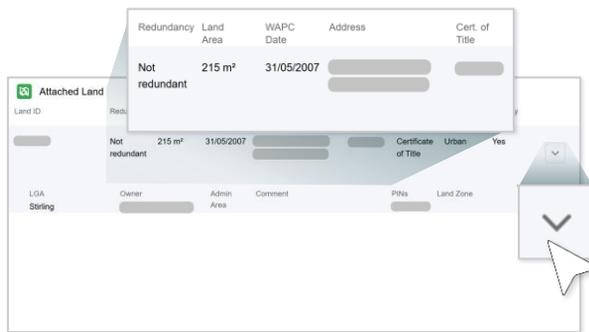
1 With a **property selected**, the **property's details** will be displayed into several **sections**. There will be **more or less sections** depending on your **agency's access** and if each section is **relevant** to the selected property.

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2 The **Property Section** details the **basic information** about the property, including the VEN and classification.



3 The **Attached Land section** lists the selected property's **associated lands** and provides the **basic information** on each piece of land.

4 **Expand** an attached land to view it in more detail using the **dropdown arrow**.



5 To view even more information on a piece of land, click on its **Land ID** to view that **land's summary**.

Note: Refer to the **Land Summary Information section** of this QRG for more information on the **Land Summary page**.

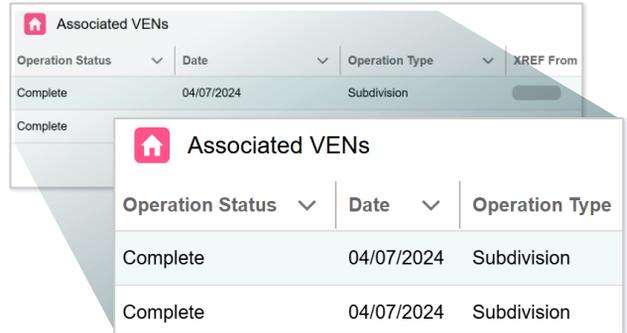
6 The **Valuation Summary section** includes the property's **historic rating and taxing values (GRVs)**. The Valuation Summary section will only be displayed when your agency is subscribed as a Client on the VEN.

Date in Force	Valuation Type	Value	Valuation Reason / Rationale	Amendment Type
01/07/2023	GRV			
01/07/2020	GRV			
01/07/2017	GRV			
01/07/2014	GRV			
01/07/2011	GRV			
01/07/2008	GRV			
01/06/2007	GRV			

Date in Force	Valuation Type	Value
01/07/2023	GRV	\$23,400
01/07/2020	GRV	\$19,240

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- 7 The **Associated VENs** section will list any **parent or child VENs** for the selected property.

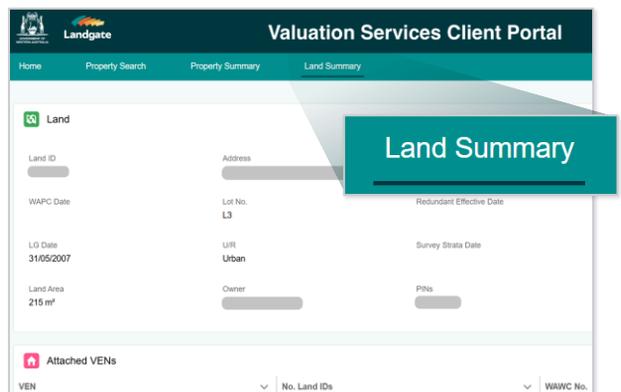


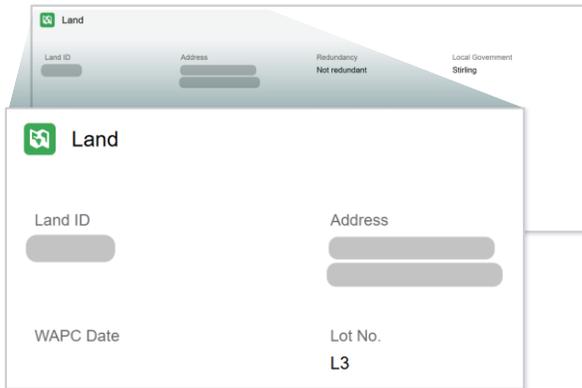
Land Summary Information

- 1 You can access a property's **Land Summary** by clicking on a **Land ID** in the **Attached Land** section of the **Property Summary** tab.
- Note: Alternatively, you can **search directly** for a piece of land using the **property/land toggle** on the **Property Search** page. Then click on a **Land ID** in the **Search Results** table.
- 2 Clicking on the **Land ID** will take you to the **Land Summary** page where the **Originating, Resultant or Associated Land** details will be displayed.

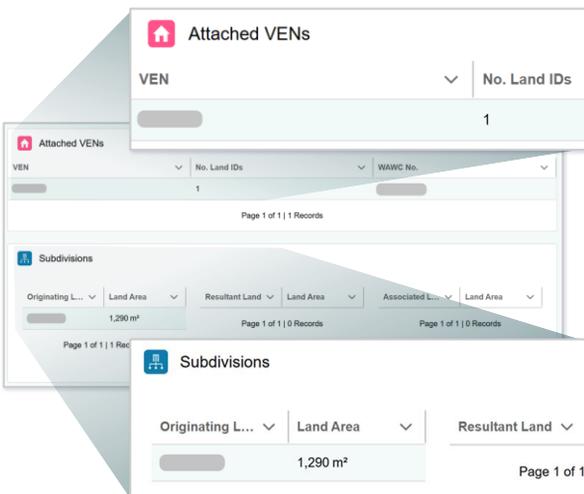


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3 The **Land** section gives the **basic information** about the land such as the **address, lot number and land area**.



4 The **attached VENs and their details** will be listed in the **Attached VENs section**. Clicking on a **VEN** will open that **VEN** on the **Property Summary page**.

5 The **Subdivisions** section details the **originating, resultant and associated** land information.